



### What is the CCAP for Child Care Pilot?

The Rhode Island Department of Human Services (DHS) Office of Child Care oversees the Child Care Assistance Program (CCAP), which subsidizes the cost of child care for eligible Rhode Island families. The CCAP for Child Care pilot provides CCAP benefits to eligible early childhood educators and staff working in DHS licensed child care programs. The intent of the pilot is to support early educators in accessing child care for their children so they can continue working without worrying about the cost of child care.

*\*Current pilot participants may reapply for an additional twelve (12) months of benefits 30 days prior to the end date of their existing benefit period. Current pilot participants will be notified 30 days prior to their benefit expiration date to reapply for an additional year of benefits. All eligibility requirements are the same and are listed below.*

#### Am I eligible for CCAP for Child Care?

You may be eligible for CCAP for Child Care benefits if:

- You are currently working in a DHS licensed child care program at least 20 hours a week
- Your household income is at or below 300% of the Federal Poverty Limit
- You and your child are residents of Rhode Island
- Your child is a US citizen or qualified immigrant<sup>1</sup>
- Your child is between ages 6 weeks and 13 years old and resides in your household

If you believe you meet these qualifications, please submit your application for this pilot.

Already receiving CCAP benefits? You can apply to the pilot to have your copay waived with no other impact to your existing benefits!

#### How do I apply for CCAP for Child Care?

Apply online at <https://dhs.ri.gov/programs-and-services/child-care/child-care-providers/CCAP-for-Child-Care-Staff>

You may also print a PDF copy of the application and return by mail, or drop off at:  
Office of Child Care  
25 Howard Ave, Building 57  
Cranston RI 02920

The PDF copy is available [here](#).

**Applications will be accepted through July 31, 2025.** Benefits are available to cover child care twelve (12) months from the date an approved application is received.

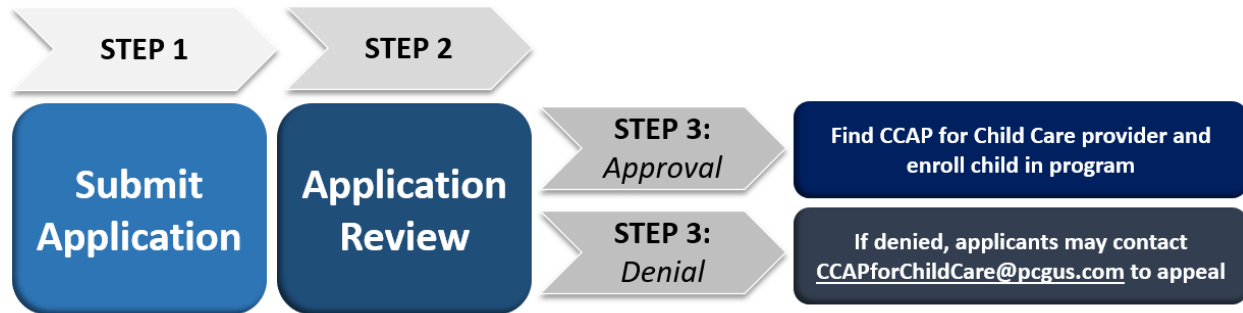
#### Questions?

For questions or additional information in English or Spanish, please reach out to:  
Email: [CCAPforChildCare@pcgus.com](mailto:CCAPforChildCare@pcgus.com)

<sup>1</sup> Per 218-RICR-20-00-4.3.1.A.4, "Qualified immigrants are: (1) Lawful permanent residents (LPRs); (2) Refugees, asylees, persons granted withholding of deportation/removal, conditional entry (in effect prior to April 1, 1980), or paroled into the U.S. for at least one (1) year; (3) Cuban/Haitian entrants; (4) Battered spouses and children, whose need for benefits has a substantial connection to the battery or cruelty (parent/child of such battered child/spouse are also "qualified"), with one (1) of the following: (AA) A pending or approved self-petition for an immigrant visa; (BB) An immigrant visa filed for a spouse or child by a U.S. citizen or LPR; or (CC) An application for cancellation of removal/suspension of deportation. (5) Victims of trafficking and their derivative beneficiaries who have obtained a T visa or whose application for a T visa sets forth a prima facie case."



The image below outlines the application process:



## I'm approved! What's next?

Public Consulting Group (PCG) will email you an eligibility notice, which you can share with the CCAP provider where you enroll your child.

### Already enrolled with a CCAP approved child care provider?

1. Share the eligibility notice with your current CCAP provider so they can submit enrollment information for your child in the CCAP for Child Care pilot to PCG.
2. If your approval is a renewal, you must still share the updated eligibility notice with your current CCAP provider to ensure continued coverage

### Looking for a CCAP approved child care provider?

1. Choose a CCAP approved child care provider that meets the needs of your family. Options for child care include:
  - A DHS licensed child care center or before/after-school program
  - A DHS licensed family child care

A DHS licensed group family child care

2. Use the DHS provider search tool to find licensed CCAP approved programs that meet your needs. The tool can be found at <https://earlylearningprograms.dhs.ri.gov>. You can also contact our partner, BrightStars, at (401)739-6100 or [info@BrightStars.org](mailto:info@BrightStars.org) for assistance finding a CCAP approved child care provider for your family.
3. To enroll your child with the approved CCAP provider you've chosen, contact the provider to confirm they participate in CCAP, and check if they have availability for your child. Bring your eligibility notice with you if you visit, as providers will need this to enroll your child.

If your application is not approved, you have the right to appeal your benefit decision. For more information and next steps, contact [CCAPforChildCare@pcgus.com](mailto:CCAPforChildCare@pcgus.com)

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