

Summary of LIHEAP FFY 2025 State Plan

Section 1 - Program Components

The components of Rhode Island's Low Income Heating Energy Assistance Program (LIHEAP) include grants to low-income households for

- Heating Assistance
- Crisis Heating Assistance
- Weatherization

The funding period for LIHEAP is Federal Fiscal Year 2025 (October 1, 2024 to September 30, 2025).

Households applying for LIHEAP are not categorically eligible.

There is an annual nominal payment for SNAP households (\$20.01). All households that receive the nominal payment live in subsidized housing in which the heat is included in the rent, therefore they have energy cost and/or an energy burden.

Gross income is used to determine a household's eligibility for LIHEAP. Types of income that are counted include:

- Wages
- Self-employment income (60%)
- Contract income
- Payments from mortgage or sales contract
- Unemployment insurance
- Strike pay
- Social Security Administration (SSA) benefits
- Supplemental Security Income (SSI)
- Retirement and pension benefits
- Temporary Assistance for Needy Families (TANF)
- Cash gifts
- Jury duty compensation
- Rental income
- Income from employment through Workforce Investment Act (WIA)
- Income from work study program
- Alimony, child support
- Interest, dividends, or royalties
- Commissions
- Legal settlements
- Veterans Administration benefits
- Funds received by household for care of a foster child
- Ameri-Corp Program payments for living allowance, earnings, and in-kind aid.

Section 2 – Heating Assistance

The current State Median Income (SMI) is used for income eligibility for LIHEAP (see following table for most recent SMI). Renewal applications are mailed out in September. Households with an elderly

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member, disabled member, or child or young child are given priority when crisis grants are processed to restore service, prevent a shut-off, or expediate a delivery.

Income, family size, fuel type, and home energy costs are used to determine the benefit level. In FFY 2025, the minimum benefit will be \$75 and the maximum will be \$1285.

FFY 2025 LIHEAP Income Eligibility

Rhode Island households are income-eligible for LIHEAP when the household's gross income is equal to or less than 60 percent of the State Median Income (SMI) for their household size. This is for mandatory as of October 1, 2024. Grants may be restricted based on available funding.

FFY 2025 LIHEAP Income Eligibility			
60% State Median Income (SMI)			
Household Size	12 Month	3 Month	1 Month
1	\$39,101	\$9,775.25	\$3,258.42
2	\$51,133	\$12,783.25	\$4,261.08
3	\$63,164	\$15,791.00	\$5,263.67
4	\$75,196	\$18,799.00	\$6,266.33
5	\$87,227	\$21,806.75	\$7,268.92
6	\$99,258	\$24,814.50	\$8,271.50
7	\$101,514	\$25,378.50	\$8,459.50
8	\$103,770	\$25,942.50	\$8,647.50
9	\$106,026	\$26,506.50	\$8,835.50
10	\$108,282	\$27,070.50	\$9,023.50
11	\$110,538	\$27,634.50	\$9,211.50
12	\$112,794	\$28,198.50	\$9,399.50
13	\$115,049	\$28,762.25	\$9,587.42
14	\$117,305	\$29,326.25	\$9,775.42

Section 3 – Cooling Assistance

Rhode Island is not planning to offer Cooling Assistance in FFY 2025.

Section 4 – Crisis Assistance

Rhode Island offers winter crisis assistance to households who are unable to maintain heat in their home.

This may be the result of:

- Heat shut off due to failure to pay a regulated utility bill
- The inability of a client to pay for deliverable fuel
- Breakdown of a heating system

Priority for crisis assistance is given to households with elderly or disabled members, and those with young children. Crisis assistance may be issued if a client has the utility shut off or the client has a ¼ tank or less of heating fuel. Clients must have \$400 or less left of their primary heating benefit before receiving a crisis.

A life-threatening crisis is considered to occur when the client is unable to maintain heat in the home and the overnight temperature is below 20 degrees Fahrenheit.

This may be the result of:

- Heat is shut off due to failure to pay a regulated utility bill.
- The inability to pay for deliverable fuel.
- Breakdown of heating system.

Section 5 – Weatherization Assistance

Rhode Island has a weatherization program that offers measures including weatherization needs assessments, furnace/heating system modifications and repairs, furnace replacement, energy-related roof repairs, and other measures. Weatherization is available to renters and homeowners. Priority is given to households with an elderly or disabled member, as well as households with young children. Households applying for weatherization must first apply for heating assistance.

Section 6 – Outreach

Outreach activities that Rhode Island conducts that are designed to assure that eligible households are made aware of all LIHEAP assistance available:

- Sharing announcements with local newspapers and other media
- Including inserts in energy vendor mailings
- Working with Housing Authorities to inform residents of heating assistance
- Working with schools to inform parents of heating assistance
- Mailing to prior year LIHEAP recipients
- Informing low-income applicants of LIHEAP when taking applications for other low-income programs

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- Placing posters/flyers in local social service offices, essential businesses, and other appropriate sites
- Web posting
- Events
- Social Media

Section 7 – Coordination

Rhode Island coordinates LIHEAP with other programs available to low-income households by making referrals to/from other programs at intake and by making information available at one-stop intake centers.

Section 8 - Agency Designation

There are seven community action agencies in Rhode Island that administer LIHEAP covering each part of the state. Agencies determine client eligibility, process benefit payments to vendors (gas, electric, and deliverable fuel), and install weatherization measures. Rhode Island currently uses Delegated Authority for LIHEAP contracts. The process follows federal guidelines for selecting community action agencies.

Current list of Community Action Agencies (subrecipients), main office address, phone number, and county served.

Blackstone Valley Community Action
32 Goff Ave.,
Pawtucket, RI 02806
401-723-0227
Counties: Providence

Community Care Alliance
245 Main St.,
Woonsocket, RI 02895
401-235-6000
Counties: Providence

Community Action Partnership of Providence County
518 Hartford Ave.,
Providence, RI 02909
401-273-2000
Counties: Providence

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Comprehensive Community Action

311 Doric Ave.,
Cranston, RI 02901
401-467-7013
Counties: Providence

East Bay Community Action

100 Bullocks Point Ave.,
Riverside, RI 02915
401-437-5102
Counties: Bristol, Newport, Providence

Tri-County Community Action

11 Emanuel Street
North Providence, RI 02911
415 Tower Hill Rd,
North Kingstown, RI 02852
401-519-1917
Counties: Providence, Washington

Westbay Community Action

487 Jefferson Blvd,
Warwick, RI 02886
401-732-4660
Counties: Kent

Section 9 – Energy Suppliers

Fuel vendors are monitored and required to treat households receiving assistance the same as households not receiving assistance. Deliverable fuel vendors must provide a proof of delivery to the community action agency where their customers applied for heating assistance.

Section 10 - Program, Fiscal Monitoring, and Audit

The LIHEAP program is audited annually under the Single Audit Act and OMB Circular A – 133.

A portion of Rhode Island’s administrative budget is for a full-time fiscal officer to track all LIHEAP payments. One administrative priority is accurate and timely fiscal reporting. The LIHEAP software is owned and monitored by the State daily.

Section 11 - Timely and Meaningful Public Participation

Input is obtained from the public in the development of the Rhode Island LIHEAP plan through the following methods:

- Public Hearing

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- Draft Plan posted to website
- Hard copy of plan is available for public view and comment
- A notice about the public hearing is sent to interested parties in RI with a link to the proposed model plan summary for FFY 2025. The notice includes instructions on how to obtain a copy, how to submit written testimony, and how to sign up to testify at the hearing.

Section 12 - Fair Hearings

Rhode Island requires fair hearing procedures for households whose applications are denied. Households determined ineligible are notified in writing by the agency regarding the reason for the denial along with documentation explaining the appeal process. Applicants are given fifteen business days after the receipt of the denial notice to request a hearing. The applicant is first offered a hearing with an impartial representative of the community action agency that processed the application. The applicant has the right to bring a representative and/or present oral or written evidence. The applicant also has the right to review the case file. If a satisfactory resolution cannot be reached the applicant has the right for a second appeal with the Rhode Island DHS office.

Clients are informed about the appeal/hearing process on the application and during the application intake appointment. Information is also mailed along with the denial notice.

Section 13 - Reduction of home energy needs

Rhode Island uses LIHEAP funds to provide services that encourage and enable households to reduce their home energy needs and thereby the need for energy assistance. Recipients are offered home energy assessments, financial literacy, and workforce development assistance. Participants are also helped with outside providers in addressing other needs that can affect their ability to maintain their energy use bills.

Section 15 - Training

Rhode Island provides training to local agencies and vendors on policies and procedures as needed throughout the year. Policies are communicated through vendor agreements and the policy manual. Training addresses reporting fraud and prevention.

Section 15 - Performance Goals and Measures

Rhode Island collects data and reports to The Office of Community Services at the US Department of Health & Human Services on specific performance measures such as the energy burden before and after of households receiving LIHEAP.

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Section 17- Program Integrity

Mechanisms available to the public for reporting cases of suspected waste, fraud, and abuse include:

- Online Fraud Reporting
- Reporting directly to local agency/district office or Grantee office
- Reporting to State Inspector General or Attorney General
- Reporting to local agencies/district offices and vendors

Requirements for identification documentation include:

- Social Security Card (photocopied)
 - Applicant – Required
 - All Household Members – Required
- Government Issued identification card (Driver's License, State ID, Tribal ID, Passport)
 - Applicant – Required
 - All Household Members – Requested

Methods used to verify household income

- Pay Stubs
- Social Security Award Letters
- Bank Statements
- Tax Statements
- Zero Income Statements
- Unemployment Insurance Letters

Policies to protect against fraud when making benefit payments to gas and electric utilities on behalf of clients

- Applicants required to submit proof of physical residency
- Applicants must submit current utility bill
- Data exchange with utilities that verifies
 - Account Ownership
 - Consumption
 - Balances
- Separation of duties between intake and payment approval
- Payments to utilities are reviewed for accuracy
- Direct payments to applicants made in limited cases only
- Vendor agreement specify requirements selected above