



Rhode Island Start Early System (RISES)

What is the Workforce Registry?

The Rhode Island Workforce Registry was created to serve as an online portfolio for professionals who work or plan to work with children in both early childhood education as well as licensed school age settings. It functions as an electronic staff file to store the information early learning professionals are required to submit to their employer.

The following types of professionals can enroll in the Rhode Island Workforce Registry:

- Any professional who works directly with children in both early childhood education as well as licensed school age settings.
- Any professional who plans to work directly with children or youth in a regulated group setting (e.g., college student or job-seeking); and
- Other professionals who work in, or support early childhood programs, families, or professionals.

Note: Professionals working in all types of settings are encouraged to enroll. Examples of group settings include but are not limited to: center-based programs, family child care programs, Head Start, public school-based early childhood and after-school programs.

What is the Workforce Registry?

The Registry is where you can enter and maintain important information about yourself as a professional. Think of this as an electronic staff file to store the information you are required to submit to your employer. For more information about how we protect and use the information you provide, please click see privacy statement on the DHS website here: <https://dhs.ri.gov/programs-and-services/child-care/workforce-registry>

What is the purpose of a Workforce Registry?

Rhode Island needs accurate and reliable data about our workforce so that those making policy decisions have a solid base of information. Data can be used to show how many individuals a proposed policy may impact and will give information about what supports may be needed in order to successfully implement that policy.

What are the benefits of a Workforce Registry?

The Workforce Registry will help you as a professional, as well as your program. The Workforce Registry will serve as a place to organize and store your professional credentials, professional development, education, and employment experience. You can also download a PDF of your profile. Your employer will also have access to the information that they are required to present to regulatory agencies. Therefore, you will not have to bring in (or make copies of) certificates to verify your annual professional development requirements, courses taken, transcripts, etc.

Workforce Registry Sections and Descriptions

The Rhode Island Workforce Registry collects data such as your: contact information, employment history, education history, professional development completion and demographic information. The registry is organized into the following sections:

1. Personal Information

In this section you can enter your contact and demographic information.

2. Employment History

In this section, you can list your employment history. You are encouraged to enter all jobs you've held, not just those you've had in early childhood education. In this section, you will also identify your current employer so that they can approve your association in the system.



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3. Education History

In this section, you will enter your complete education history here. There is space to include your high school education/GED, any college degrees, as well as any classes you have taken for college credit.

4. Professional and Technical Credentials

In this section, you can add all the certificates and licenses you have. This includes everything from CPR and First Aid, your CDA information, or any teacher certification/licenses. This section also is linked to the Rhode Island Educator Verification Portal, where individuals holding a RIDE certification (eCert) credentials and maintain a listing of all their active certifications.

5. Professional Development

The RISES system is linked to your Center for Early Learning Professionals (CELP) account using your Workforce ID. Any professional development completed through the CELP or submitted to the CELP for approval will be added to your profile.

Who has access to your Registry data and why?

Who may see your data	Why your information would be shared
Your current employer	To verify your educational attainment, professional credentials, certificates, and professional activities.
Department of Human Services (DHS) Rhode Island Department of Education (RIDE)	To support early childhood programs' participation in quality initiatives and documentation of regulatory and quality standards requirements. To verify your educational attainment, professional credentials, certificates, and professional activities.
Stakeholders, policy makers, researchers	To report on workforce trends at a high-level (reports generated from the system without any identifying information)
Researchers with approved research projects	To provide education, employment, and professional development data for research purpose (reports generated from the system without identifying information)

How will the registry be used in reports?

The Workforce Registry will provide the first comprehensive look at both the early childhood education and licensed school age workforce in Rhode Island. This information will help researchers, policymakers, and funders better understand the educational, professional development and employment needs of the early care and education field. This information can then be used to raise awareness of the workforce issues that impact early care and education programs and is vital to encouraging increased recognition and compensation for knowledgeable and experienced professionals in the early childhood education field. Rhode Island will produce an annual report on the Early Care and Education and licensed school age workforce. Workforce Registry data will be reported in the aggregate. An example of an aggregate request for information that would be allowed is: "How many preschool teachers have a bachelor's degree?" An example of a request that would involve personally identifying information, and would NOT be allowed is: "What are the names and addresses of preschool teachers with a bachelor's degree?"